

MARK A MASTRANGELO
203 THOMAS COURT
WINTER HAVEN, FL 33880-7152



INSTR # 2013218555
BK 9121 Pgs 933-969 PG(s) 37
RECORDED 11/27/2013 12:01:52 PM
STACY M. BUTTERFIELD,
CLERK OF COURT POLK COUNTY
RECORDING FEES \$316.00
RECORDED BY judimcca

**AMENDED BYLAWS
OF
LAKE THOMAS WOODS EIGHTH ADDITION HOMEOWNER'S ASSOCIATION, INC.**

LAKE THOMAS WOODS EIGHTH ADDITION HOMEOWNER'S ASSOCIATION, INC., a Florida corporation, hereby amends the Bylaws of the Association as follows: Article I through Article IX are deleted in their entirety and substituted therefore are the following:

**ARTICLE I
Name**

This corporation shall be known as LAKE THOMAS WOODS EIGHTH ADDITION HOMEOWNER'S ASSOCIATION, INC., a Florida corporation not for profit (hereinafter called the "association") as set forth in articles of incorporation filed with the secretary of state (hereinafter called the "articles").

**ARTICLE II
Offices**

The principal office of the association shall be: PO Box 400, Eagle Lake, FL 33839

**ARTICLE III
Definitions**

Section 1. "Association" shall mean and refer to LAKE THOMAS WOODS EIGHTH ADDITION HOMEOWNER'S ASSOCIATION, INC., its successors and assigns.

Section 2. "Properties" shall mean and refer to that certain seal property described in the master declaration of covenants and conditions and such addition thereto as may hereafter be brought within the jurisdiction of the association.

Section 3. "Common Area" shall mean all real property owned by LAKE THOMAS WOODS EIGHTH ADDITION HOMEOWNER'S ASSOCIATION, INC., or easement rights granted to the Association to be used and enjoyed equally by all lot owners, including that portion of the platted subdivision that is designated as a retention area for the purposes of - holding storm and drainage water. The Association shall operate and maintain the surface water management system facilities, if any. The surface water management system facilities shall include, but are not limited to: all inlets, ditches, swales, culverts, water control structures, retention and detention areas, ponds, lakes, flood plain compensation areas, wetlands and any associated buffer areas, and wetland mitigation areas. The Association shall have an easement and/or license of entry over any lot for the purposes of maintenance of drainage easements, drainage retention areas, and/or surface water management facilities within the Subdivision. Common areas shall also mean street lighting and any other areas referred to as common areas on the plat.

Section 4. "Lot" shall mean and refer to any plot of land shown upon any recorded subdivision map of the properties with the exception of the common areas and dedicated areas within the development.

Section 5. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of the fee simple title to any lot which is a part of the properties, including contract sellers, but excluding those having such interest merely as security for the performance of any obligation.

Section 6 "Maintenance" shall mean the exercise of reasonable care in keeping the common areas in an acceptable condition. The Association is responsible for operation and maintenance of the surface water management system facilities. Operation, maintenance, and re-inspection reporting shall be performed in accordance with the terms and conditions of the Environmental Resource Permit.

Section 7. "Declaration" shall mean and refer to the master declaration of covenants and conditions applicable to the properties recorded in the official record books of Polk County, Florida.

Section 8. "Member" shall mean and refer to those persons entitled to membership as provided in Article III Section I of the articles of incorporation.

ARTICLE IV Meetings of Members

Section 1. Annual meetings: the annual meeting of the members shall be held yearly, in the month of March, on a date and time determined by the board of directors.

Section 2. Special meetings: special meetings of the members may be called at any time by the president or by the board of directors, or upon written request of members who are entitled to vote.

Section 3. Notice of meetings: written notice of each meeting of the members shall be given by, or at the direction of, the secretary or person authorized to call the meeting, by mailing a copy of such notice, at least ten (10) days before such meeting to each member entitled to vote thereat, addressed to the member's address last appearing on the books of the association, or supplied by such member to the association for the purpose of notice. Such notice shall specify the place, day and hour of the meeting, and, in the case of a special meeting, the purpose of the meeting.

Section 4. Quorum: the presence at the meeting of members entitled to cast, or of proxies entitled to cast, one tenth (1/10) of the votes of each class of membership shall constitute a quorum for any action except as otherwise provided in the articles of incorporation, the declaration, or these bylaws. If, however, such quorum shall not be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting from time to time without notice other than announcement at the meeting until a quorum as aforesaid shall be present or be represented.

Section 5. Proxies: at all meetings of members, each member may vote in person or by proxy. All proxies shall be in writing and filed with the secretary. Every proxy shall be revocable and shall automatically cease upon conveyance by the member of his lot.

ARTICLE V Board of Directors

Section 1. Number: the affairs of this association shall be managed by a board of directors, who need not be members of the association. The number of directors shall always be an odd number no less than three (3) or more than nine (9).

Section 2. Term of office: at the first meeting the members shall elect three (3) directors for a term of one year.

Section 3. Removal: any director may be removed from the board, with or without cause, by a majority vote of the members of the association. In the event of death, resignation or removal of a director, his successor shall be selected by the remaining members of the board and shall serve for the unexpired term of his predecessor.

Section 4. Compensation: no director shall receive compensation for any service he may render to the association. However, any director may be reimbursed for his actual expenses incurred in the performance of his duties.

Section 5. Action taken without a meeting: the directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect as though taken at a meeting of the directors.

ARTICLE VI
Powers and Duties of the Board of Directors

Section 1. Powers: the board of directors shall have power to:

- (a) adopt and publish rules and regulations governing the use of the common areas and dedicated areas, and the personal conduct of the members and their guests thereon, and to establish penalties for the infraction thereof;
- (b) suspend the voting rights of a member during any period in which such member shall be in default in the payment for more than thirty (30) days of any assessment levied by the association. Such rights may also be suspended after notice and hearing, for a period not to exceed sixty (60) days for infraction of published rules and regulations;
- (c) exercise for the association all powers, duties and authority vested in or delegated to this association and not reserved to the membership by other provisions of these bylaws the articles of incorporation, or the declaration;
- (d) declare the office of a member of the board of directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the board of directors; and
- (e) enter into management agreements or employ a manager, an independent contractor, or such other employees as they may deem necessary, and to prescribe their duties.

Section 2. Duties: it shall be the duty of the board of directors to:

- (a) cause to be kept a complete record of all of its acts and corporate affairs and to present a statement thereof to the members at the annual meeting of the members or at any special meeting when such statement is requested in writing by one-fourth (1/4) of the class a members who are entitled to vote;
- (b) supervise all officers, agents and employees of this association, and to see that their duties are properly performed;
- (c) as more fully provided in the declaration
 - (1) fix the amount of the annual assessment against at least thirty (30) days in advance of each annual assessment period
 - (2) send written notice of each assessment to every owner subject thereto at least thirty (30) days in advance of each annual assessment period, and
 - (3) foreclose the lien against any property for which assessments are not paid within thirty (30) days after due date or to bring an action at law against the owner personally obligated to pay the same.
- (d) issue or to cause an appropriate officer to issue upon demand by any person a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment,
- (e) cause all officers or employees having fiscal responsibilities to be bonded as it may deem appropriate;
- (f) cause the common areas and dedicated areas to be maintained.

ARTICLE VII
Officers

Section 1. Enumeration of officers: the officers of this association shall be a president, vice president, secretary, and a treasurer, who shall at all times be members of the board of directors, and such other officers as the board may from time to time by resolution create.

Section 2. Election of officers: the election of officers shall take place at the first meeting of the board of directors following each annual meeting of the members.

Section 3. Term: the officers of this association shall be elected annually by the board and each shall hold office for one (1) year unless he/she shall sooner resign or shall be removed, or otherwise be disqualified to serve.

Section 4. Special appointments: the board may elect such other officers as the affairs of the association may

require, each of whom shall hold office for such period, have such authority and perform such duties as the board may, from time to time determine.

Section 5. Resignation and removal: any officer may be removed from office with or without cause by the board. Any officer may resign at any time giving written notice to the board, the president or the secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. Vacancies: a vacancy in any office may be filled by appointment by the board of directors. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.

Section 7. Multiple offices; the offices may be held by the same person. No person shall simultaneously hold more than one of the other offices except in the case of special offices created pursuant to section 4 of this article.

Section 8. Duties: the duties of the officers are as follows:

President

(a) the president shall preside at all meetings of the board of directors; shall see that orders and resolutions of the board are carried out; shall sign all leases, mortgages, deeds and other written instruments and may shall cosign all checks and promissory notes of the association.

Vice President

(b) the vice president shall act in the place and stead of the president in the event of his or her absence, inability or refusal to act, may shall cosign all checks and promissory notes of the association and shall exercise and discharge such his/her duties as may be required of him or her by the board of directors.

Secretary

(c) the secretary shall record the votes and keep the minutes of all meetings and proceedings of the board of directors and of the members; keep the corporate seal of the association and affix it on all papers requiring said seal; serve notice of meetings of the board of directors and of the members; may shall cosign all checks and promissory notes of the association and keep appropriate current records showing the members of the association together with their addresses.

Treasurer

(d) the treasurer shall receive and deposit in appropriate bank accounts all monies of the association and shall disburse such funds as directed by resolution of the board of directors; may shall cosign all checks and promissory notes of the association; keep proper books of account; and shall prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular annual meeting, and deliver a copy of each to the members upon written request with at least 5 days' notice.

ARTICLE VIII Committees

Section 1. Creation and function of committees: the board of directors may, by resolution passed by a majority of the whole board, designate committees, each to consist of two (2) or more of the directors of the association. Committees shall have such functions and may exercise the powers of the board of directors as can be lawfully delegated and to the extent provided in the resolution or resolutions creating such committee or committees.

Section 2. Meetings of committees: regular meetings of committees may be held without notice at such time and at such place as shall from time to time be determined by such committee, and special meetings of the committees may be called by any member thereof upon two (2) days' notice to each of the other members of such committee, or on such shorter notice as may be agreed to in writing by each of the other members of such committee, given either personally or in the manner provided in section 3 or ARTICLE IV of these by laws (pertaining to notice for directors' meetings).

Section 3. Vacancies on committees: vacancies on the committees shall be filled by the board of directors then in office at any regular or special meeting.

Section 4. Quorum of committees: at all meetings of the committees, a majority of the committee's membership in office shall constitute a quorum for the transactions of business.

Section 5. Manner of acting of committees; the acts of a majority of the members of the committees, present at any meeting at which there is a quorum, shall be the act of such committee.

Section 6. Minutes of committees: committees shall keep regular minutes of their proceedings and report the same to the board of directors when required.

ARTICLE IX Books and Records

The books, records and papers of the association shall at all times, during reasonable business hours, be subject to inspection by any member. The declaration, the articles of incorporation, and the bylaws of the association shall be available for inspection by any member upon request to the Board upon written request with at least 5 days notice.

ARTICLE X Fiscal Year

The fiscal year of the association shall begin on March 1st.

ARTICLE XI Rules of Order

Robert's rules of order shall be the parliamentary authority for all matters of procedure not specifically covered by these by laws.

ARTICLE XII Amendments

Section 1. These bylaws may be amended, at a regular or special meeting of the members, by a vote of a majority of a quorum of members present in person or by proxy.

Section 2. In the case of any conflict between the articles of incorporation and these bylaws, the articles shall control; and in the case of any conflict between the declaration and these bylaws, the declaration shall control.

ARTICLE XIII Assessments

As more fully provided in the declaration, each member is obligated to pay to the association annual and special assessments which are secured by a continuing lien upon the property against which the assessment is made. Any assessments which are not paid within thirty (30) days after the due date will be charged a delinquency late fee of Twenty Five Dollars (\$25). The association may bring an action of law against the owner personally obligated to pay the same or foreclose the lien against the property, and interest and cost and all attorneys' fees of any such action shall be added to the amount of such assessment. No owner may waive or otherwise escape liability for the assessments provided for herein by non-use of the common area or abandonment of his lot.

ARTICLE XIV
Corporate Seal

The association shall have a seal in circular form having within its circumference the words: LAKE THOMAS WOODS EIGHTH ADDITION HOMEOWNER'S ASSOCIATION, INC., a corporation not for profit.

In witness whereof, we, being the directors of LAKE THOMAS WOODS EIGHTH ADDITION HOMEOWNER'S ASSOCIATION, INC. have hereunto set our hands this 22 day of NOV. 2013.

<u>Mark A. Strangelo</u>	(President)
<u>James Siera</u>	(Vice President)
<u>Eric Smith</u>	(Treasurer)
<u>Kathleen Fetherlin</u>	(Secretary)

STATE OF FLORIDA COUNTY OF / Polk

The foregoing instrument was acknowledged before me this 22 day of November 2013
mark mastrangelo, James siera
Eric Smith, Kathleen Fetherlin who produced FL DL as
identification and who did (did not) take an oath.

My commission expires: April 18, 2014
Notary Public State of Florida Sandra Kunze
Print Name: Sandra Kunze
Serial Number: _____

